

Step-by-Step-Instructions: Print from USB

The following describes the basic operations to print the data saved in a USB memory device [External Memory] and advanced operations, such as print on both sides of the paper and [combine], which are explained in the following overview of the detailed settings.

Data saved in the USB memory device can be printed.

→ **Notice: Only PDF format ensures printouts in compliance with the layout.**

With any other file formats layout changes might occur.



→ **Notice: Not all kinds of USB memory devices are compatible.**

Available USB memory device:

- Compatible with USB version 2.0/1.1 interface
- Formatted FAT32
- Without security function added
- 8 GB are the upper limit for the memory size

In some cases files aren't readable and USB memory may not be supported, but for unknown reasons.

1 Payment input.

• Coins

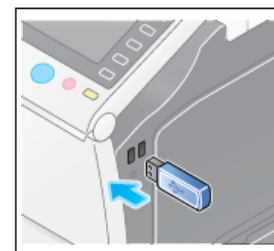
or

• Mensa-/Guestcard

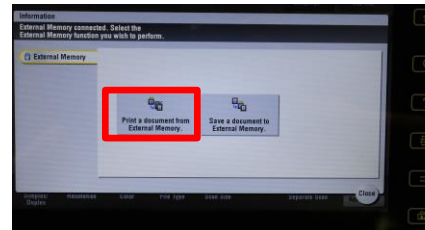


→ **Notice: A copy, scan or print job can only be paid by one payment. Changing from coin to Mensa- or Guestcard payment isn't possible during a job.**

2 Connect a USB memory device to the machine.



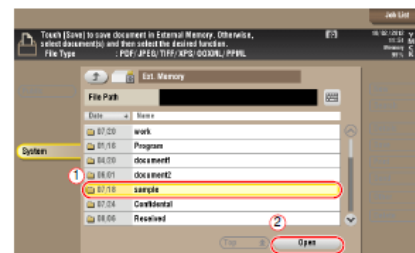
- 3** Wait for 5 seconds and then tab [Print the document from External Memory.].



- 4** Select data to be printed, and tab [Print].

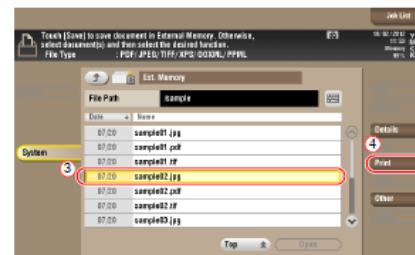
① Select file.

② [Open].



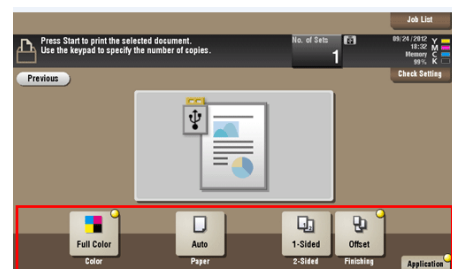
③ Select data.

④ [Print].

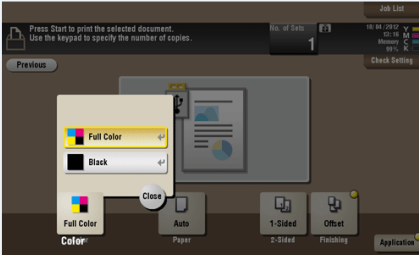



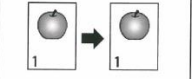
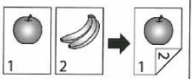
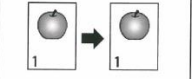
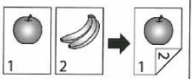
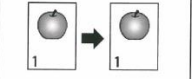
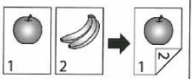
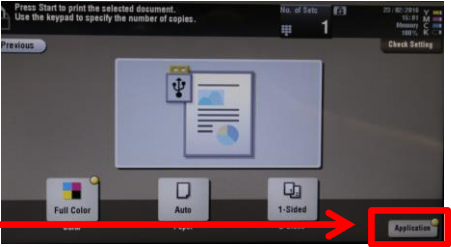
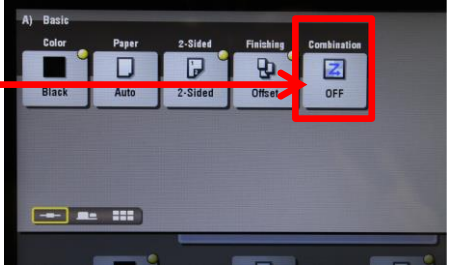



- 5** Check printing settings.

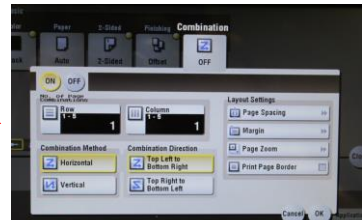
- To change the setting, tap the desired key on the Touch Panel.
- You can also check and change the Setting tapping [Check Setting] on the Touch Panel.



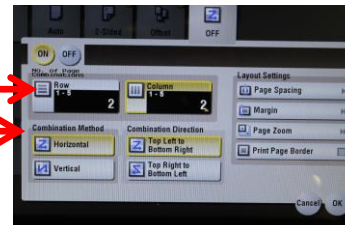
► Overview: Detailed Settings

| Settings | Description | | | | | | |
|--|---|---------|---------|----------------------------|---|----------------------------|--|
| [Color] | <p>Select whether to print in color or black and white.</p> <p>If you want to print a document with colored and black and white sides, choose [Full color]. Prices are calculated accordingly.</p>  | | | | | | |
| <p> Important: [Paper]</p> | <p>Specify the output paper. Depending on the orientation of the original, the printout format can be selected from the following:</p> <p>1 = A4 landscape format </p> <p>2 = A3 landscape format</p> <p>3 = A4 portrait format </p> | | | | | | |
| [1 sided / 2-sided] | <p>Select whether to print one or both sided.</p> <table border="1"> <thead> <tr> <th>Setting</th> <th>Example</th> </tr> </thead> <tbody> <tr> <td>1-Sided > 1-Sided 1 → 1</td> <td></td> </tr> <tr> <td>1-Sided > 2-Sided 1 → 2</td> <td></td> </tr> </tbody> </table> | Setting | Example | 1-Sided > 1-Sided 1 → 1 |  | 1-Sided > 2-Sided 1 → 2 |  |
| Setting | Example | | | | | | |
| 1-Sided > 1-Sided 1 → 1 |  | | | | | | |
| 1-Sided > 2-Sided 1 → 2 |  | | | | | | |
| [Finishing] [combine] | <p>Configure the grouped or sorted setting for output paper.</p> <p>You can print multiple pages on the same side of a sheet.</p> <ul style="list-style-type: none"> • Select [Application].  • Select [Combination].  • Select [On].  | | | | | | |

- Select the combined page
Layout:

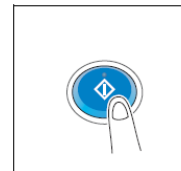


- Choose [Horizontal]
or [Vertical].



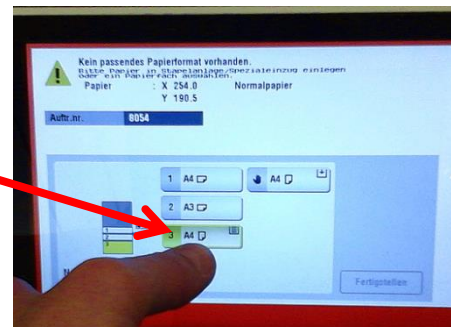
6 Press the Start key.

→ Notice: Do not disconnect the USB memory device during data are printed.

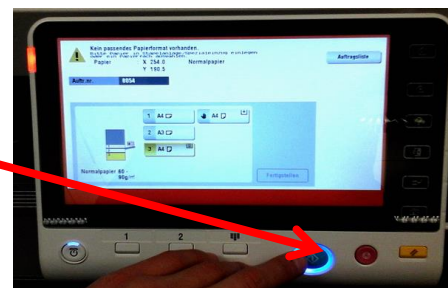


▶ Fault signal: „There is no matching paper size“?

1. Select the paper tray for the printing paper.



2. Push "Start".



- 7 Press [END] on the card reader and remove your card.